



memo:

TO: Executive Board
Council Leaders

From: Clifford Merchant

DATE: June 17, 2011

RE: Tuition Reimbursement Programs April 1, 2011 – December 31, 2011

The “Attachment A” for the tuition programs has been approved by the Division of Budget. As a result the Joint Committee on Professional Development (PDC) is announcing the availability of several programs that provide limited reimbursement for certain educational expenses incurred by employees represented by PEF for the period April 1, 2011 through December 31, 2011.

These programs cover qualifying expenses incurred between April 1, 2011, and December 31, 2011. Applications will be accepted beginning July 1, 2011. Complete program guidelines and applications are available on the GOER website at <http://www.goer.ny.gov/TrainingDevelopment/PEF/index.cfm>.

The programs offered for this period are not identical to the reimbursement programs that were sponsored by the PDC during fiscal year 2010-2011. These programs are being funded using limited funds that were re-appropriated from the 2010 – 2011 state budget. For example, the maximum **benefit levels have been reduced** and the tuition **voucher program is not available.** Accordingly, PEF represented employees should read the guidelines carefully. GOER administers these programs and applications will be processed on a first-come, first-served basis until funding is exhausted.

Please help ensure that your members are aware of these programs by distributing the attached flyer.

If you have any questions about this memo or the attached flyer, please contact the PEF Education Department staff at extension 328 or by e-mail to cmerchant@pef.org.